



The Northern Club Sports Facility Hire Application

Thank you for your interest in making a sports facility booking with The Northern Club. Our booking process and application is in place in order to ensure we have full details of hiring groups and we are able to implement good practice in relation to access to our facilities, health and safety and the safeguarding/welfare of children and adults.

If there are aspects of this booking process you need support with, or you do not have certain things in place, please do not hesitate to discuss this with the Club Manager as we may be able to provide support/advise.

Section 1 – Your Details:

Name of Group/Team/Club:

Name of Applicant:

Position of Applicant:

Address:

Post code:

Telephone No:

Mobile No:

Email:

Date of Group/Team/Club Formation:

Approx number of Adults who will be using the facility (over 18yrs):

Number of Juniors who will be using the facility (under 18's):

Name of the last venue used for hire:

****Please note - The Astro Pitch is only available for junior football (not senior), schools or Junior and adult hockey teams/clubs to hire – We do not accommodate adult football on the Astro, however there are grass facilities that can be considered for this***

****Please note – All juniors under the age of 16 must be accompanied with an adult when using the Cricket Net Facilities.***

Section 2 – Booking Application (Please complete in Full):

2.1 Having the authority to act on behalf ofI wish to apply to hire the following facilities at The Northern Club (Please list your requirements below including facilities you are applying to hire, times and booking period. The max booking term is 26 weeks).

2.2 Is your **Group/Team/Club** covered for Public Liability Insurance?

Yes / No

If the answer is currently no we would expect you to take out sufficient cover prior to the start of hire use, other wise your application to hire WILL NOT BE PROCESSED.

Please attach evidence of your public liability cover when returning this form.

SECTIONS 2.3- 2.7 ONLY NEED TO BE COMPLETED IF ANY MEMBERS OF YOUR GROUP ARE AGED 18 OR UNDER, (OR IF YOUR GROUP IS LIKELY TO INCLUDE 18 AND UNDERS IN THE FUTURE)

2.3 Please provide details (including name, tel, email) of your groups/club's child welfare officer/safeguarding lead and attach you safeguarding policy.

If you do not have this policy and practice in place, please provide further information as to why not. We may be able to support you in putting this is in place through signposting to the relevant bodies/agencies who can advise.

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2.4 Can you confirm that the coach responsible for supervision of your group has an up to date DBS check and references that support their suitability to be working with children

Yes / No

If No please provide further information as to why not. We may be able to support you in putting this is in place.

If Yes - Please provide DBS check certificate numbers and dates issued for coaches who will be supervising your groups:

2.5 Can you confirm that your group will not be left unsupervised at any time with coaches that do not have current DBS checks in place.

Yes / No

If No please provide further information as to why not.

2.6 Do your coaches receive regular welfare officer/safeguarding training and have an understanding of 'safe practice'?

Yes / No

If Yes please provide name and date of recent courses completed:

If No, please provide further information as to why not

2.7 Do you have a registration process in place for children in your group which includes you having access to parent/carer emergency contact details, medical information and consent for emergency first aid if required?

Yes / No

If No, please provide further information as to why not and what process you have in place.

***Please be aware that there are 2 defibulators held at the Club. One in the entrance of the 'Tiffin' pavilion between the cricket pitches and the hockey pitch, as well as the Club House to the left of the main bar should this be required in a CPR situation.**

Section 3 - Declaration

I have read the attached The Northern Club Hire Terms and Conditions and on behalf of the above **Group/Team/Club**, it is agreed that we will abide by them. The person signing this application will ultimately be responsible for payment.

Name:

Position:

Signature:

Date:

**Booking Applications should be returned to The Club Manager at The Northern Club, Elm Ave,
Moor Park, Crosby, Liverpool, L23 2SX or via email to: club.manager@northernclub.uk
You will receive feedback about your application as soon as possible. Please ensure the application
is fully completed prior to submission.**

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